



ULTIMATE PLAY PARTY APPLICATION FORM

CCC Member \$150.00 (\$15 down payment)

Non-Member \$180.00 (\$20 down payment)

Contact Name _____ Child's Name _____

Address _____ City _____ Zip _____

Home Phone _____ Alternate Number _____

The Ultimate Play Party is offered ONE Saturday a month. Please check the box of the day you are choosing for your party:

- January 21, 2012
- February 18, 2012
- March 17, 2012
- April 21, 2012
- May 19, 2012

Six individual parties can be booked at the following times. Please check the box of the time frame you are requesting for your party. **PLEASE NOTE: first hour is gym time, second hour is room time.** Your room rental is the RAINBOW ROOM (20 people or less)

- 11:45am—2:00pm 1:00—3:15 pm
- 2:15—4:30 pm 3:30—5:45 pm
- 4:45—7:00 pm 6:00—8:15 pm

If the time frame you are requesting is not available, the Facility Coordinator will call you immediately.

Check here if you would like invitations sent with your permit for you to send to your guests

Estimate # of Kids _____

Estimate # of Adults _____

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY		
<input type="checkbox"/> Café Copied	<input type="checkbox"/> Package Info Sent	<input type="checkbox"/> Facility Permit Sent
Extra Admissions	Cost Per Person	Total
_____ # of Kids over the <u>10</u> included	\$4.00	\$
	Additional Admission fees =	\$
	PLUS Original Package Price +	\$
	<i>Equals SUBTOTAL =</i>	\$
	<i>Minus</i> Down Payment -	\$
	EQUALS TOTAL DUE =	



Chaska Community Center Birthday Party Package Ultimate Play Party

Booking Procedure

- Fill out the package application form at least one week in advance and turn in with appropriate down payment required at time of application (remaining balance will be paid on day of party). Once approved by the Facility Coordinator, a permit will be issued to the applicant (do not consider the room requested held for your group until you receive your Facility Permit; if requested space is unavailable, you will immediately get a call from the Facility Coordinator).

General Information

- Tables and chairs will already be set up in the room and extra tables and chairs are in the room if needed. Renters are responsible for throwing away all their garbage. Please wipe down tables and sweep floor, if needed (supplies provided in broom closet in room). If room is left messy you may be billed a CCC Staff take down/clean up charge of \$30.
- Renter is responsible for having space to store food, gifts, etc. Front desk cannot store these things for you.
- You can get into your room no more than 15 minutes prior to the start time stated on your Facility Permit with out extra charge. Room must be cleaned and vacated by ending time on Facility Permit.
- Each room has electrical outlets. Craft rooms have counter tops and sink. Refrigeration is available in Turtle Bay room.
- No nails, tacks or tape on walls.
- TV/VCR/DVD available for an additional fee of \$5/hour. Please indicate on application form if you are requesting use of this equipment.
- **FOR REFUNDS**, cancellations must be made at least 2 or more working days prior to the day of party. There is a \$5 administrative fee for cutting a refund check.

Package Price and Required Down Payment

Ultimate Play Party

CCC Member	\$150 - \$15 down payment; \$4/additional child
Non-Member	\$180 - \$20 down payment; \$4/additional child

Package Includes:

- 10 Kids Admissions (no charge for adults)
 - 1 Hour Private use of the Upper Gym w/the Kids Climbing Wall and Inflatable Jump Castle
 - Food for each child – 1 slice of pizza, pop, chips, ice cream
 - 1 Hour private room rental – if you anticipate more than 20 people or want more room time, call the Facility Coordinator.
 - Invitations – upon request
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- Food is provided by Northern Lights Café, located in the Chaska Community Center.
 - You may contact Jaime Wiemann, Facility Coordinator, @ 952.227.7748 or email jwiemann@chaskamn.com if you have further questions.