





Chaska Community Center  
**Birthday Party Package**  
**#3 - Playroom Party**

**Booking Procedure**

- Fill out the package application form at least one week in advance and turn in with appropriate down payment required at time of application (remaining balance will be paid on day of party). Once approved by the Facility Coordinator, a permit will be issued to the applicant (do not consider the room requested held for your group until you receive your Facility Permit; if requested space is unavailable, you will immediately get a call from the Facility Coordinator).

**General Information**

- Tables and chairs will already be set up in the room and extra tables and chairs are in the room if needed. Renters are responsible for throwing away all their garbage. Please wipe down tables and sweep floor, if needed (supplies provided in broom closet in room). If room is left messy you may be billed a CCC Staff take down/clean up charge of \$30.
- Renter is responsible for having space to store food, gifts, etc. Front desk cannot store these things for you.
- You can get into your room no more than 15 minutes prior to the start time stated on your Facility Permit with out extra charge. Room must be cleaned and vacated by ending time on Facility Permit.
- Each room has electrical outlets. Craft rooms have counter tops and sink. Refrigeration is available in Turtle Bay room.
- No nails, tacks or tape on walls.
- TV/VCR/DVD available for an additional fee of \$5/hour. Please indicate on application form if you are requesting use of this equipment.
- **FOR REFUNDS**, cancellations must be made at least 2 or more working days prior to the day of party. There is a \$5 administrative fee for cutting a refund check.

**Package Price and Required Down Payment**

Package #3 Playroom Party

CCC Member	\$60 - \$15 down payment; \$6/additional child
Non-Member	\$80 - \$20 down payment; \$8/additional child

Package Includes:

- 8 Kids Admissions (no charge for adults)
- Unlimited time in the Playroom during the open playroom hours (9am – 9pm)
- Food for each child – 1 slice of pizza, pop, chips, ice cream
- 1 Hour private room rental – you may add extra room time into the package price at the regular room rental rates (\$15/hr for CCC Member/Chaska Resident; \$20/hr Non-Resident).
- Invitations – upon request
  
- Food is provided by Northern Lights Café, located in the Chaska Community Center.
- You may contact Jaime Wiemann, Facility Coordinator, @ 952.448.3176 x7748 or email [jwiemann@chaskamn.com](mailto:jwiemann@chaskamn.com) if you have further questions.